

KA1 COURSES



Greece - Levadia

Diefthinsi Defterovathmias Ekpaidefsis Viotias

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Name of the course	Team Management and team building
Dates of the course	The whole year
Duration of the course	Depends on the requests
Minimum number of places	10
Maximum number of places	30
Type of course	<ul style="list-style-type: none"> ● Training Course
If mixed, what is the balance between the activities?	100% course
The target group is...	<ul style="list-style-type: none"> ● Primary teachers/headteachers or /and ● Secondary teachers/headteachers ● Administrative staff
Summary of the activity	<p>The "Team Management and team building" program aims to equip participants with comprehensive skills and strategies for both effectively managing and building exceptional teams. Participants will have a deeper understanding of the importance of team building in organizations and will learn about roles and responsibilities within a team, stages of team development, communication and collaboration techniques and conflict resolution strategies.</p> <p>It combines theoretical learning with practical applications through workshops, interactive sessions, and team-building activities.</p> <p>Participants will engage in workshops covering topics such as leadership, communication, conflict resolution, performance evaluation, and feedback. These sessions will be complemented by team-building activities designed to enhance trust, collaboration, problem-solving, and creativity within teams. The program will culminate in a</p>

	<p>series of reflective exercises to consolidate learning and action planning for implementing strategies in real-world settings.</p>
<p>Objectives, skills & competencies</p>	<p>Objectives:</p> <ul style="list-style-type: none"> • Develop a profound understanding of team management principles and practices. • Enhance leadership skills to effectively guide and inspire teams towards achieving organizational goals. • Master strategies for delegation, time management, and resource allocation within teams. • Acquire techniques for performance evaluation and providing constructive feedback to foster continuous improvement. • Foster a positive team culture through trust-building and collaboration exercises. • Strengthen problem-solving and decision-making abilities through interactive group activities. • Cultivate an environment of creativity and innovation to drive team success and adaptability. <p>Skills:</p> <ul style="list-style-type: none"> • Communication skills: effective communication based on listening and inspiring the members of the team. • Team building: understanding and recognizing the diversity of the members of a team, promoting the members according to their qualifications.

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| | <ul style="list-style-type: none">• Time management: efficient use of time, delegating responsibilities.• Adaptability: each one can choose a style and facilitate flexibility, challenges in changing circumstances.• Innovation, creativity: combined with adaptability can encourage new ideas and solutions.• Networking: opportunities for networking and building connections with other professionals in similar roles or organizations.• Emotional intelligence: self-awareness, empathy and social skills are necessary for effective development of emotions. It can lead to higher levels of job satisfaction and morale among team members. |
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<p>Schedule - brief description</p>	<p>Accommodation</p> <p>Levadia: hotel in the town. (6 nights)</p> <p>Sunday Evening: Arrive Levadia</p> <p>Monday–Get to know each other. Introduction to Team Management.</p> <p>Welcome and program overview. Ice-breaking activities to encourage participant interaction. Workshop: Fundamentals of team management and leadership. Team formation exercises.</p> <p>Evening: Dinner</p> <p>Tuesday – Team building tools. What is a team, Let’s team up. Mapping out our teams: Team canvas. The leader and the ideal team player. Diagnosing and Addressing problems.</p> <p>Workshop: Team building exercises to promote the growth of trust between team members. Interactive case studies and role-playing scenarios.</p> <p>Evening: Dinner</p> <p>Wednesday– Cultural visit to Delphi. Strategies for Team Building.</p> <p>Workshop: Techniques for fostering team cohesion and motivation. Outdoor team-building challenges.</p> <p>Evening: Dinner</p> <p>Thursday - Effective Communication and Leadership.</p> <p>Workshop: Communication strategies for effective team management. Leadership development exercises.</p> <p>Team-building activities focusing on communication and trust-building.</p> <p>Evening: Dinner</p> <p>Friday – Reflection and Action Planning.</p> <p>Reflection session on key learnings and personal growth. Action planning for implementing strategies. Final team-building activity. Certificate ceremony</p> <p>Evening: Fare well dinner</p>
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At the end of every day we will reflect on what have we done during the sessions, what was the purpose and how can the participants use this back home.

All five days of the program will be held in the premises of the Viotia's Secondary Education Administration. Workshop will be held in proper room with the necessary equipment.

Saturday - Departure

Cost breakdown	<ul style="list-style-type: none">● Course = 400 €● Meals, accommodation and cultural visits upon request.
If any other costs, please detail below:	

PACKAGES (for a group of 10 people or more)

TRAINING COURSE FEE: 80 euros / per participant / per day

- Tuition fee and training materials
- Certificate of attendance
- Welcome dinner
- Coffee Breaks
- Administration costs

HALF BOARDING FEE: 550 euros per participant

- Airport to Levadia transfer (two ways)
- Accommodation in a **single room** in 3 stars hotel (5 nights)
- Breakfast (5 days)
- Lunch (5 days) in selected restaurants to taste the variety of Greek cuisine

FULL BOARDING FEE: 670 euros per participant

- Airport to Levadia transfer (two ways)
- Accommodation in a **single room** in 3 stars hotel (5 nights)
- Breakfast (5 days)
- Lunch (5 days) in selected restaurants to taste the variety of Greek cuisine
- Dinner (5 days) in selected restaurants to taste the variety of Greek cuisine

CULTURAL VISIT TO DELPHI (transport and tickets): **35 euros per participant**

CULTURAL VISIT TO ANTIKYRA SEASIDE (transport): **25 euros per participant**

Recommended:

Full boarding plus cultural visits to delphi and Antikyra seaside: 720 euros per participant.